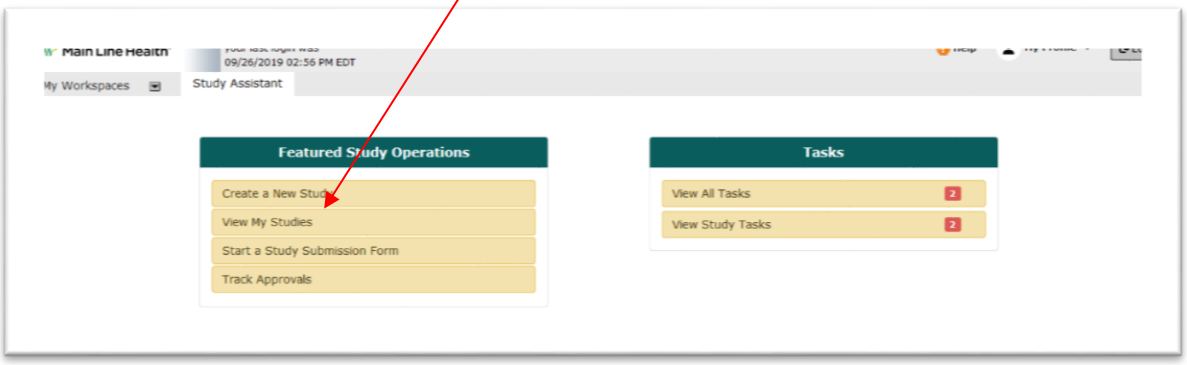
Submitting to the Main Line Hospitals Institutional Review Board (MLH IRB)

Continuing Review Submissions

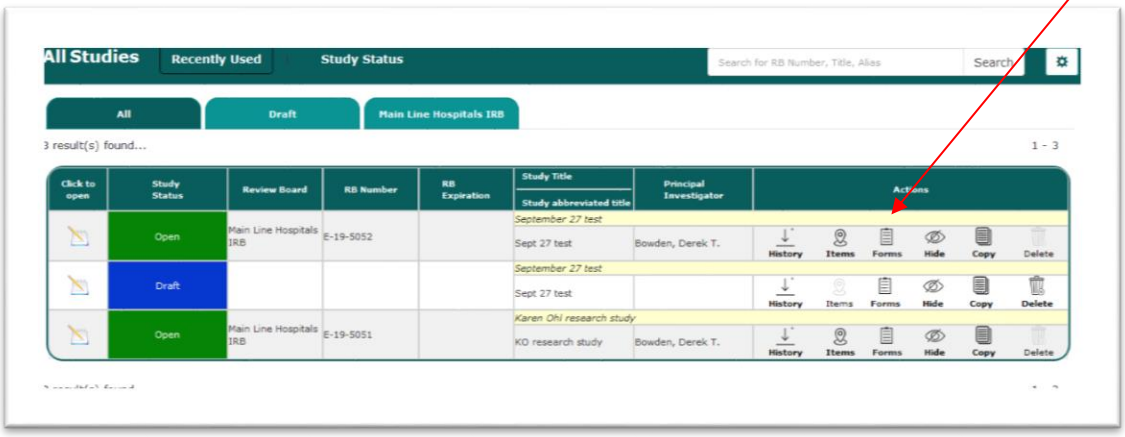
NOTE: Study documents including Informed Consent, HIPAA Authorization, and Protocol are uploaded into the system at the end of the application.

NOTE: You should receive Continuing Review Due notifications 60, 30, and 7 days before the Continuing Review Due date. The Continuing Review Due date is always the first day of the month prior the study expiration month. (e.g. Expiration Date = 4/24; Continuing Review Due Date = 3/1)

After logging into iMedRIS, click “View My Studies”

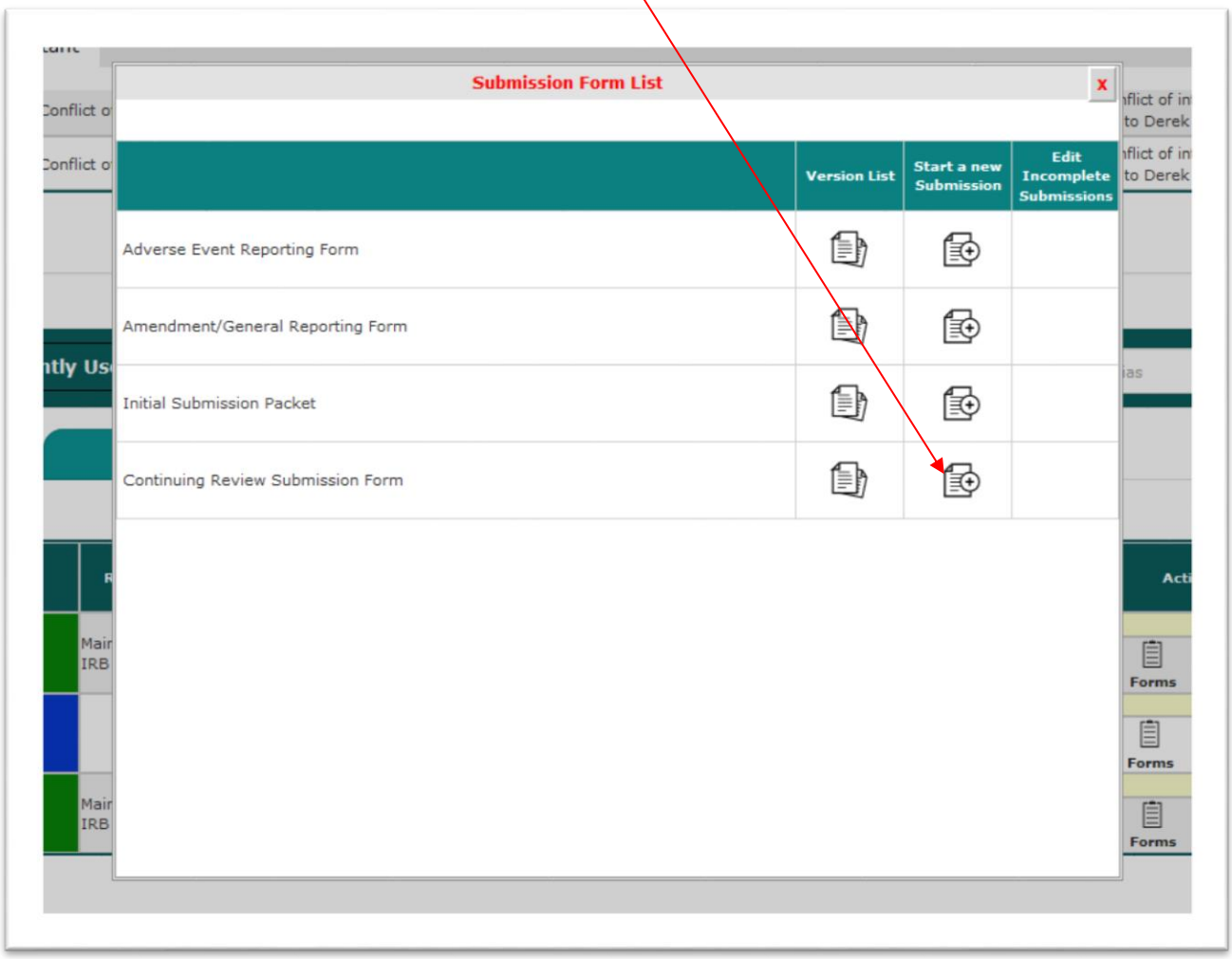


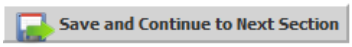
Locate the study that requires a Continuing Review submission. You can either click to open the study and access the Continuing Review form, or you can access all study submission forms from the Actions tab.



Questions? Contact the Main Line Health Office of Research Protections at 610.225.6222.

Select “Start a new Submission” from the Continuing Review Submission Form from the list of forms.



Complete each section of the form, selecting  button in the upper right corner of your screen.

Section 5.0 allows you to confirm, add, and remove study staff.

Section 6.0 allows you to confirm, add, and delete any study documents.

Sign and Submit.

Questions? Contact the Main Line Health Office of Research Protections at 610.225.6222.